JANET H. MOORE

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SUMMARY

Extensive experience helping professionals of all levels master Executive Presence and other Leadership Communication skills. Through teaching, keynote speaking, training, and executive coaching, teach professionals to transform key communication competencies to achieve desired career success. Significant cross-cultural perspective developed over thirty years of international work experience throughout Africa, Asia, Europe, Middle East, North and South America, and the former Soviet Union.

PROFESSIONAL EXPERIENCE

Academic Experience

Rice University, Jones Graduate School of Business – Houston, Texas Senior Lecturer and Director, Management - Communication

2010-present

Teach Strategic Business Communication primarily to full-time MBA students, including specialized workshops on Executive Presence. Developed and serve as Lead Faculty for asynchronous MBA@rice business communication curriculum. Led global study trips to India and Mexico. Prior to July 2016, as an Adjunct Professor and Lecturer, taught marketing and communication. Serve on the Rice Business Curriculum Committee. Continue to modernize departmental curriculum and implement best practices gleaned from other top-20 programs. Previously served on the Rice University Faculty Advisory Board for the Program in Writing and Communication and the Rice Business Task Force for Racial Equity and Social Justice.

Guest teaching at International Space University c/o Technion University, Haifa, Israel (*Entrepreneurial Mentorship*) (2016); and U.S. Army War College, Carlisle, PA (*Cross-Cultural Communication*) (2013).

Consulting, Coaching, and Speaking Experience

Janet Moore Communications, Inc.

2001-present

Speaker, Executive Coach, and Consultant

Consulting, executive coaching, and speaking—internationally and domestically—regarding Executive Presence, Leadership Communication, Personal Branding, Public Speaking, and related topics. Clients have included smaller startups as well as multi-national companies (Accenture, ConocoPhillips, Goldman Sachs, KPMG, Noble Energy, Norton Rose Fulbright, SINOPEC) and associations (Association of International Petroleum Negotiators). Freelance writing for publications such as *The Wall Street Journal (Asian edition)*. Significant public speaking experience.

Legal Experience

1988-2004

Advised foreign and domestic clients in legal aspects of international and domestic corporate and commercial matters. Significant experience negotiating and documenting international business transactions (e.g., mergers and acquisitions, supplier agreements), and managing international and domestic teams of all sizes, through project completion. Practiced at both Baker Botts, LLP and Enron International, with a stint seconded to premier Mexico City firm Santamarina y Steta.

EDUCATION

| University of Texas School of Law – Austin, Texas J.D., with honors; Associate Editor, Texas International Law Journal | 1987 |
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| Georgetown University, School of Foreign Service – Washington, D.C. B.S.F.S., <i>cum laude</i> ; Senior Honors Program | 1984 |
| London School of Economics | 1983 |

SELECT PROFESSIONAL ACTIVITIES

Honorary Consul of Georgia in the State of Texas – since 2016, representing the country of Georgia in the State of Texas at business and other official functions.

Consular Corps of Houston Member; International Coach Federation Member (professionally trained, certified, and credentialed); Houston Committee on Foreign Relations (Executive Committee and Former Chairperson); and The Menil Collection (Corporate Committee member and former Vice-Chair)

PERSONAL

Proficient in Spanish; working knowledge of French and Italian. Extensive business and personal travel.